

**First Lutheran Women of the ELCA Board of Directors Meeting  
November 1, 2017 – First Lutheran Church, Marshall**

**Present:** Karen Murphy, Ruth Quist, Shirley Bruns, Dawn Planting, Shirley Anderson-Porisch, Corlys Knudson, Bobbie Carmody, Kim Christianson, Sue DeSaer, Erin Moline, Pam Russell, DeAnna Zimmer, Audrey Norris

**Absent:** Janet Landby, Pam Larsen

**Call to Order**

Dawn Planting, Co-President, called the First Lutheran Women's Board of Directors' Meeting to order at 5:17 p.m.

**Agenda Approval:**

The agenda was accepted with the addition of Kitchen Cart.

**Devotions:**

Sara Larson was present and gave an overview of the leadership class she attended. The class focused on cooperative learners, how we are all leaders, and it's everyone's responsibility goals are attained. It also focused on discussion vs. dialogue and when dialogue is open, it becomes a safe place to express opinions, creates a great environment to learn, and a place where people can come together for a cooperative solution. It was also mentioned that we need to check our constitution to see where offerings go from BOLD Women's Weekend as Women of the ELCA and Churchwide are two separate pots of money, so the language may need to be changed in the existing constitution to reflect that.

**Secretary's Report**

Motion by Audrey Norris, seconded by Ruth Quist, to approve the minutes from the October 4, 2017 meeting. Motion passed unanimously.

**Treasurer's Report**

Pam Russell shared there was no activity in the Quilters and Savings accounts and the checking account balance totaled \$4,285.13 after deposits and expenses. A question was raised regarding an invoice received from Variety Foods for lettuce and who it belonged to. Pam indicated she will check with office staff regarding the invoice. Discussion followed regarding Hy-Vee church accounts with multiple accounts being assigned. Pam will also visit with Becky regarding First Lutheran Women only having one account. Motion by Shirley Anderson-Porisch, seconded by Shirley Bruns, to approve the treasurer's report as of 10/31/17 as presented. Motion passed unanimously.

**Kitchen Report**

Kitchen cleaning tasks were distributed to the various committees assigned and have begun. The Worship/Music Committee was scheduled first and have started. A copy of monthly tasks assigned will be posted. Committees can do their task any day of the month.

A new coffee maker for the kitchen has been purchased with the overflow of parking lot donations, and will be installed on Monday, November 6<sup>th</sup>.

Thank you to Shirley Anderson-Porisch and Kim Christianson for cleaning out the wedding room. It was suggested to call it the Special Events Room. The room is located off the kitchen by the stairway. Only a few things were disposed of. Table cloths/skirts are available to be used for bridal showers, etc. It was also noted the old coffee carafes were put out in the Narthex for members to take for free.

Kitchen Cart – Recently, one of the blue kitchen carts went missing and was found in the resource room after being used this fall by family and education. It was suggested to purchase a cart for family and education to keep in the resource room and for us to be able to utilize when needed. The cost of a cart is \$172.00. Discussion followed regarding the existing metal cart, paying for half of a new cart to share, and donating the metal cart to family and education and purchase a new blue cart for the kitchen. Motion by Sue DeSaer, seconded by Pam Russell, to donate the metal cart to family and education and to purchase a blue cart for the kitchen. Motion passed unanimously. The metal cart will be marked for family and education and Dawn will place the order for a new cart getting quotes from Maxwell and Reinhart's.

Dishwasher soap was purchased and billed to the Church and not to the Women.

### **Quilting**

A request was received from SMSU to donate quilts to various groups at the college. A time will be set up for delivery and/or pickup of the quilts. A total of \$905.00 was received in quilt sales from the Fall Gathering weekend. Thrivent will be contacted to see if they will consider matching funds.

### **Funeral**

No funerals are scheduled to date. Kim Christianson and Shirley Anderson-Porisch will coordinate promoting and requesting annual funeral donations prior to the first of the year.

### **Circles**

No updates or concerns were brought forth from Circles.

### **Church Council Report**

A report from the recent Church Council meeting was provided on the planning and vision exercise conducted regarding the kitchen remodel project, its location, and its use. The new kitchen will be in its existing space with the space underneath the Narthex being designated for the Youth. A committee will be formed to begin the kitchen remodel process and will be coordinated by the Church Council.

### **Fall Gathering/Conference Report**

The Fall Gathering was a success with great comments being received regarding the program, meal, and keynote speaker.

### **Synod Report**

A conference report was provided and included information on First Lutheran being selected to host the SW MN Convention on May 3-4, 2019. This year's convention is scheduled on June 29-30 at Bethlehem Lutheran in St. Cloud and may be a good event to attend to see how the event is organized. It was also reported food packaging events have been scheduled in July in Marshall, Montevideo, and Morris. It was suggested to promote these events in the Spring and also consider having them be a part of the Spring Giving Tree project.

### **TLC Meal Report**

The TLC Meal went very well with approximately 130 people served.

### **Heart to Heart**

The Heart to Heart tree will be set up in the Narthex with tags for each age group being placed on the tree. Information was provided to the congregation in the November newsletter.

### **BOLD Women's Weekend**

BOLD Women's Weekend is scheduled on January 27<sup>th</sup>. Shirley Bruns will Co-Chair the event. Discussion on getting others to help coordinate the event, volunteers, and having a special offering will be held at the next board meeting.

### **Christmas Gathering**

Ticket sales for the Christmas Tea will begin on Saturday nights and before and after services on Sundays. Board members were asked to volunteer to sell tickets and to also sign up to bring bars and/or cookies the day of the Tea. Discussion was held regarding what to charge for tickets, what to pay the keynote presenter, and total budget. Motion by Shirley Anderson-Porisch, seconded by Ruth Quist to pay the keynote presenter \$150.00 for the December 2<sup>nd</sup> Christmas Tea. Motion passed unanimously. Motion by DeAnna Zimmer, seconded by Sue DeSaer, to sell Christmas Tea tickets at \$8.00 per ticket. Motion passed unanimously.

### **Remembering Members**

Discussion was held regarding how to acknowledge members who have passed away in 2017. A suggestion was made to donate monies to Churchwide and to consider giving for both men and women who have died. Motion by Shirley Anderson-Porisch, seconded by Sue DeSaer, to give a donation to Churchwide in honor of the men and women who have passed away this past year. Motion by Shirley Anderson-Porisch, to amend the motion to make a donation of \$140.00 in memory of those who have passed away to the Churchwide Women's fund. Motion passed unanimously. Information will also be published in the bulletin on All Saints Day (November 5<sup>th</sup>) stating that First Lutheran Women have made a donation in memory of all the saints to the Women of the ELCA.

### **Other**

When sending out birthday cards and Christmas cards to members, please use the Church's address as the return address.

It was suggested to schedule the next Board meeting prior to the Christmas Tea. Motion by Ruth Quist, seconded by Shirley Anderson-Porisch, to schedule the next meeting of the First Lutheran Women Board of Directors on Wednesday, November 29, 2017 beginning at 5:15 p.m. in the Movie Room. Motion passed unanimously.

The meeting adjourned at 6:34 p.m. with the Lord's Prayer and the blessing – *"May the Lord watch between me and thee while we are absent one from the other"*.

Respectfully submitted,  
Bobbie Carmody, Secretary