



JOB APPLICATION - Parish Custodian (part time)

First Lutheran Church
100 Church Street, Marshall, Minnesota 56258
507-532-2429

First Lutheran Church is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a Personnel Committee representative.

Please fill out all of the sections below:

Applicant Name:	Telephone:
Address: City, State and Zip Code:	
Date of Application:	Email Address:

Employment Position

On what date can you start working if you are hired? _____

Do you have reliable transportation to and from work? _____

Salary desired: _____

Personal Information

Do you have any friends, relatives, or acquaintances working for First Lutheran Church? Yes No
If yes, state name & relationship: _____

Are you 18 years of age or older? Yes No

Are you a U.S. citizen or approved to work in the United States? Yes No

What document can you provide as proof of citizenship or legal status? _____

Do you have any condition which would require job accommodations? Yes No
If yes, please describe accommodations required. _____

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes No
If yes, please state the nature of the crime(s), when and where convicted and disposition of the case: _____

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered)

Military

Are you a member of the Armed Services? Yes No

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying:

(Note: First Lutheran Church complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Education and Training

High School: Name	Location (City, State)	Year Graduated	Degree Earned

College/University: Name	Location (City, State)	Year Graduated	Degree Earned

Vocational School or Specialized Training: Name	Location (City, State)	Year Graduated	Degree Earned

Previous Employment

Employer Name:	Job Title:	Supervisor Name:
Employer Address: City, State and Zip Code:	Phone:	Dates Employed:
Reason for leaving:		

Employer Name:	Job Title:	Supervisor Name:
Employer Address: City, State and Zip Code:	Phone:	Dates Employed:
Reason for leaving:		

Employer Name:	Job Title:	Supervisor Name:
Employer Address: City, State and Zip Code:	Phone:	Dates Employed:
Reason for leaving:		

References: Please provide 2 personal and professional references below:

Reference	Contact Information

AT-WILL EMPLOYMENT

The relationship between you and First Lutheran Church is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or First Lutheran Church. No representative of First Lutheran Church has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and our Executive Council.

Applicant Signature: _____ **Date:** _____